

PRODUCTION CHECKLIST:

- Form A – Contestant Talent Information (4 pages)
- Form B – Talent Introduction
- Form C – On-stage Questions
- Form D – Talent Rehearsal Representative
- Form E – Lifestyle & Fitness Introduction
- Production Photo requirements:
 - 1 judges headshot (printed into 8 wallets)
 - 1 disk with all the above photos
- Two (2) copies of your accompaniment music on CD
(no more than 90 seconds!)

***Please keep the rest of this packet for your reference.
Only forms A-E are required to be turned in.**

Miss Utah's Outstanding Teen
"Production Rules and Guidelines for Contestants"
Guidelines and Forms

DUE: August 19th, 2017- In its entirety. No exceptions.

Talent Competition

Time Limit – **90 seconds.** *Nothing longer will be accepted.* This will be strictly enforced. The judges will be informed immediately if a contestant runs over the **allotted time of 90 seconds** and instructed to adjust scores accordingly. There will be absolutely no exceptions to this ruling. If your talent presentation CD exceeds this time limit, it will be returned to you immediately and a new one must be cut.

Accompanying oneself with a pre-recorded tape – A contestant may pre-record herself as a back-up vocalist or instrumental accompanist and use it to accompany her live talent performance. However, it cannot be announced to the judges that the accompaniment CD contains any performance by the contestant. She will be judged solely on what she is doing live, no exceptions will be made to this. A talent cannot be performed electronically.

Double Talents – If a contestant wishes to perform a double talent, i.e. singing and dancing, or singing and piano playing, she must do both live on stage. She will only receive points for what is done live. For example, if a contestant danced to a pre-recorded CD of herself singing, she would only be judged on her dancing. If she sang and performed a dance segment with it, she would be judged on both singing and dancing.

Talents involving original work or material – Any contestant who plans to present a talent act that involves prior original work on her part, i.e., own painting, dress making, music arrangement, song writing, dramatic reading, etc., must send ***notarized authentication*** that she created that work if she wishes to receive credit for the same. This responsibility rests with the contestant and her state director.

Talents involving published literary material – Any contestants performing a talent presentation involving the reading of a literary work, i.e. dramatic reading, must contact the author and/or publisher for ***"Permission Letters"***. These letters should indicate that we have the owner's permission to use his/her material, both in a live production and in a live telecast, as her talent may be aired on TV.

There can be no duplication of music for talent competition among the contestants. This will be determined on a first-come, first-served basis. The first contestant to register

her talent and music with the Production Office by sending in her completed *Talent Request Form A* is the one who will have the preference to use the song.

Audio

Singers will have a choice of 3 options of microphones. 1. A headset mic (with a RF pack at your back) 2. A RF hand held mic that you can carry on and off stage or 3. A mic that is pre-set on a stand at the center of the stage. **WE WILL NEED TO KNOW WHAT YOU PREFER ON YOUR TALENT SHEET.**

Use and restriction of props:

No props will be permitted unless they are absolutely functional. Therefore be advised...

- No mood setters or background enhancers.
- No props that imitate those used in a Broadway or screen version of your music.
- No props that require excessively large stage areas and complicated set-up.
- No use of motion pictures, slides or projection of any kind.
- No live animals.
- No props involving safety hazards, such as fire batons, sword and/or knife twirling, bow and arrow skills.

If doubt exists as to whether a prop meets the proper standards, please don't hesitate to call the MUOT director.

Music Requirements

We must receive permission forms signed by all parties involved in the CD's production: music arranger, producer, musicians, background singers, and recording engineer. The letter must state we have their permission to use the CD for live onstage performance and possibly a live TV telecast.

Contestants must include at least two (2) good copies of the CD with their paperwork.

*******IMPORTANT*******

Not reading this can cost you money!! A word on copyright violations:

We have found it almost impossible to obtain permission to use costume, dialogue, or scenery similar to those used in a Broadway production or motion picture. Please do not plan to use any of the above in your talent presentation! We do not provide clearance for such talents, as it could endanger Miss America's Outstanding Teen organization and the contestant's financial security. As well, you may not use more than two (2) songs from the same particular Broadway show or motion picture without express permission from the copyright owner. We can request it, but there is a very high likelihood of denial.

ASCAP/BMI License

We have an agreement to use only music licensed with ASCAP/BMI. To find out if your music is licensed through them, do a web search of www.BMI.com or www.ASCAP.com. If you find that it is not covered under either of these sites, **you will need to procure clearance rights from the owner of the song**. It is fairly easy to find a song through a net search. Instructions and examples are provided herein.

Internet Search Instructions for Determining BMI/ASCAP Coverage

How to search BMI. (Broadcast Music, Inc.)

- Go to www.BMI.com
- Under "Select the Site", click on the arrow and scroll down to "Repertoire Search".
- Click "Accept"

How to search ASCAP. (American Society of Composers, Authors, and Publishers)

- Go to www.ASCAP.com
- Click on "ACE Database"
- Click on "Search the Database"

It is usually best to begin your search by title. Once the title comes up, then match the writers.

Using Original Recordings

It is nearly impossible and/or very costly to clear the broadcast use of the original recordings of certain types of music.

Examples...

- Broadway Soundtracks
- Movie Soundtracks
- Disney (must obtain written permission)

The following is a list of our most frequently asked questions concerning music clearance. Please review this information. The information contained here is not intended to replace meaningful consultation with an experienced attorney.

1. How much does it cost to use a song?

Licensing fees depend on many things – including, but not limited to, the fame of the song, the fame of the performer, the way the song is used in production, and the media in which the production will be presented. The only way to know if you will receive permission, and exactly what a fee will be, is to start the clearance process.

2. How long will it take to clear a song?

The time it takes to clear a song can depend on many things. On average, allow at least two (2) weeks for a response from the song owner(s), however, a response can take more or less time.

3. Contestant/Student Requests:

Some (not all) music owners will not issue license for free under any circumstances, some do not accept contestant/student requests at all, and others may charge a contestant/student anywhere from \$50 to \$500. Many uses are considered at the professional rate and subject to standard licensing fees by song owners.

4. The music I want to use in my production is so old I think it's in the public domain (also called PD):

Don't jump to conclusions. Whether a song is PD can depend on many things – laws vary depending on when the piece was created, as well as where your production will be exhibited. If the piece is PD and you use a pre-existing recording you still must have permission from the owner of that recording. Sometimes PD pieces are newly arranged and so you will need to clear the publishing rights for the new arrangement as well.

Lifestyle and Fitness Competition

PURPOSE:

The purpose of this phase of competition is to determine the level of fitness of the contestant and to obtain a glimpse into her daily routine and lifestyle.

For this phase of competition, you will:

- Wear the provided outfit set by the MUOT Program directors.
- You will be taught choreography by the MUOT choreographer.

JUDGING CRITERIA:

1. What is your overall first impression;
2. Does she display a sense of confidence and composure;
3. Does she display drive, energy and charisma;
4. Does she meet the public's expectation of a titleholder;
5. Based on appearance, posture, and carriage; what is her overall outward physical conditioning?
6. Based on her participation in her physical activity and overall lifestyle; is the contestant's dedication to maintaining a healthy and active way of life evident?

Miss Utah's Outstanding Teen
Contestant Talent Information
Form A
(This form must be filled out completely)

Please note:
In the case of two locals requesting the same talent... the local which *first registers* their talent music with us will have priority. This form registers the talent and provides all related information. It must be returned *as quickly as possible*.
EMAIL this form to amyrazz04@gmail.com

Name: _____

Home Address: _____

City _____ State _____ Zip _____

Telephone _____ Cell _____ Fax _____ Email _____

Type of Talent : _____

Complete Description of talent, be specific:

Full Title of music for your talent: _____

Composer: _____ Publisher: _____

Miss Utah's Outstanding Teen
Contestant Talent Information
Form A
Continued

Name: _____

For non-custom CD's:

If your CD is of the original commercial soundtrack, please give the album title, album number and the manufacturer's name.

If your CD is a commercial track, (produced by a tracking company, but not the original sound track) please give the name/address/phone of the tracking company.

What will you wear for your talent performance: Costume _____ Gown _____

Please describe your outfit: _____

I will bring the following props that I will use in my act: _____

I understand my talent presentation will be timed at NO MORE THAN 90 SECONDS.

I have accurately timed my talent presentation at _____ minutes, _____ seconds.

Accompaniment for talent act: (Check one) None _____ CD Accompaniment _____

If using a CD, will you use: (please check one)

Custom CD _____ Commercial CD _____

Lyrics: Please indicate by checking: Yes _____ No _____.

Miss Utah's Outstanding Teen
Contestant Talent Information
Form A
Continued

Name: _____

(Please attach documentation of BMI/ASCAP clearance net search results)

If your music does not clear through ASCAP/BMI, additional fees may be required and is the responsibility of the contestant.

If your CD will be custom made, please give the name/address/phone of the studio and producer: _____

If you plan to have CD accompaniment, provide commercial title on the CD:

Performer's name on label:

If you are using a commercial or "canned" track, please provide the name, address, and phone number of the record company:

If you are having a customized track made, please provide the name, address, and phone number of the arranger and/or producer:

If your talent will be a dramatic reading, comedy monologue, etc., give the name of the book, play or writing you will use:

Copyrighted? _____ Author: _____ Publisher: _____

Miss Utah's Outstanding Teen
Contestant Talent Information
Form A
Continued

Name: _____

PLEASE NOTE: The stage managers will mark your instrument one time. This means, all pianos will be set on the same marks, for every contestant. Harps, drums, etc. Will be marked one time!

I have read the "Prop" section of the Production Rules and Guidelines for Contestants and understand the restrictions. My talent presentation will require the following props:
(If your talent presentation does not require props, please skip this section.)

List of props: _____

Audio: Singers – select the microphone you wish to use for your talent performance

Headset: _____ Hand held: _____ Microphone on stand: _____

Miss Utah's Outstanding Teen
Talent Introduction
Form B

Name of Contestant: _____

Local Title: _____

PHONETIC SPELLING OF YOUR NAME AS TO BE ANNOUNCED BY EMCEE:

(NOTE: DO NOT include middle name unless you DO want it announced on stage.)
(You may also include a sound like for more uncommon names)

Please write a ten second introduction that the host will read for your talent presentation during the preliminary competition nights.

For example:

"Lexi has been dancing for 7 years under the direction of OnPointe dance company. Tonight she will be performing a jazz routine to, "All That Jazz" from the musical Chicago."

_____.

Miss Utah's Outstanding Teen
Questions You Would Like to Ask the Other Contestants
Form C

Name of Contestant: _____

Please write three questions that you would like to ask the other Miss Utah's Outstanding Teen contestants. Questions will be randomly drawn during the On-stage Question/Answer portion of the show. The answers to these questions are judged. All questions will be reviewed and approved by the Miss Utah's Outstanding Teen officials and the show's producers. The person answering the question, as well as the audience and judges, will know who the author of the question is. *(MUOT reserves the right to make minor changes to the questions, as needed.)*

Question 1:

Question 2:

Question 3:

Miss Utah's Outstanding Teen
Talent Rehearsal
Conference Consent
Form D

During rehearsal for talent competition, contestants will be allowed one brief conference with a designated, authorized member of their choice. The meeting will be held immediately following the contestant's first talent run-through at a designated spot on stage. No unauthorized persons will be allowed to meet with contestants at that time. A production assistant will be present at all times.

It is hereby authorized that _____,
(Name of Rehearsal Representative or parent)

will be permitted to meet with Miss _____.
(Contestant's Name)

It is understood that this meeting will be brief- 10 minutes only and that the aforementioned local representative or parent will not bring unauthorized persons onto the stage.

Miss Utah's Outstanding Teen
Lifestyle & Fitness Introduction
Form E

Name of Contestant: _____

Local Title:

For example:

"Lexi has been involved in various sports throughout her life. Her favorite is volleyball. She runs cross country, golf's and enjoys a challenging hike with her family. When she isn't keeping active, she likes to curl up on the couch and read.

_____.

Photo Requirements for Production

*** ONE HEADSHOT***

This means (6) cut and measured *wallet* sized,
photographs.

MUST BE IN PORTRAIT ORIENTATION!!

please label them on the back.

A Disk with the tribute page and headshot.

HEADSHOT **CANNOT HAVE A CROWN.**

HEADSHOT MUST BE IN COLOR.

This CD will not be returned.